

## **Clayworx Open Studio Policies**

Updated November 27, 2024

- As our gift to you we offer current students the opportunity to come practice your craft during “Open Studio”. We also welcome students from the previous session to come finish up any of their pieces but not begin any new work.
- We offer 2 Open Studio sessions to each student per month. There is no instruction during these sessions. You may sign up for ONE 3 hour Open Studio session between the 1st and the 15th of the month and again from the 16th to the end of the month.
- Please use the online “Sign-Up Genius” to sign up for Open Studio using the same email address you used to register for class. Mud puppies must sign up using Sign up Genius if they are planning on being in the studio during open studio times.
- In order to provide adequate access to equipment and facilities, we limit Open Studio attendance to 12 students, plus 1 keyholder who is responsible for opening and closing the studio.
- If you sign up for an Open Studio but are unable to attend, please delete your name from the sign-up ASAP to allow someone else an opportunity. If you need help doing this, please contact ClayWorx Studios.
- Please budget your time in the studio so you are cleaned up and departing promptly by the end of your 3-hour slot.
- Open Studio is available only to currently enrolled students, Mud puppies and students from the session immediately prior to the current session to finish up work.
- We cannot accommodate family, friends, or dogs during open studio.
- While we are huge dog lovers, the busy studio just isn't the right place for them during Open Studio. We want to offer a safe and welcoming environment to all students.
- Remember everyone is responsible for cleaning their own workspace/equipment and the common areas (glazing, wedging, plaster bats). Help us keep a clean studio for everyone.

**Clayworx Studios reserves the right to deny Open Studio access to anyone who is not following all studio policies including Studio Safety and Etiquette Policy**